

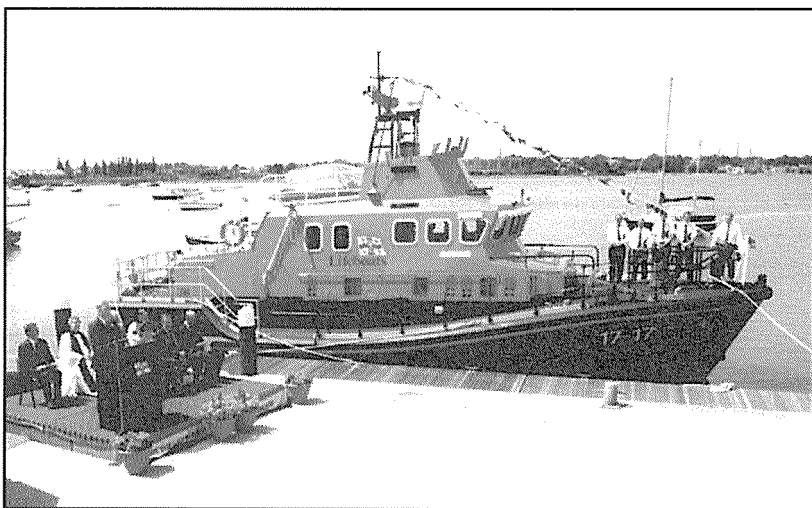


Lifeboats
Royal National Lifeboat Institution

The Civil Service, Post Office
& British Telecommunications
(CISPOTEL) Lifeboat Fund

CISPOTEL

ANNU L EPO T 1999



RNLB Fraser Flyer

Naming Ceremony 15 June
Sir Richard and Lady Wilson naming the new Lifeboat

Founded 1866 - Registered charity number 248421

The Civil Service, Post Office and British Telecommunications Lifeboat Fund (CISPOTEL)

Registered charity number 248421

Trustees' Report 1999

Trustees

The Civil Service, Post Office and British Telecommunications Lifeboat Fund is comprised of a Council and its governing document is its Constitution. The Council appoints the members of the Executive Committee who act as the charity's trustees. The members who served on the Executive Committee during the year ended 31 December 1999 are shown below with the Department or body that they represent:

Name	Office	Dates acted, if not for whole year
Dame Valerie Strachan DCB	Chairman	
Sir John Bourn KCB	Deputy Chairman	
Mr T P Grant	Hon. Treasurer	
Mrs L C Jones	Hon. Secretary	
Mr A C Bradshaw	CS Pensioners	
Mrs J Brett	DSS	
Mr R Flanagan	Lord Chancellor's Dept.	From March 1999
Mr C Henn	Without portfolio	
Mrs C Ringshaw-Dowle	Home Office	
Mr D Screeche-Powell	MOD	
Mr P Walls	HM Customs & Excise	
Mrs C Wardle	Post Office	

Objectives

The object of the Fund is to raise money to further the work of the Royal National Lifeboat Institution (RNLI) by providing from time to time the cost, in whole or in part, of replacement of Civil Service, Post Office and British Telecommunications lifeboats, or additional lifeboats at other stations. The Fund seeks to achieve this object by issuing an annual appeal to Civil Servants, and Post Office and BT staff. Also, Payroll and Pension Payroll Giving are actively promoted.

Organisation

The Council oversees the strategy and the Executive Committee administers and manages the Fund. Day to day business of the charity is conducted by the Honorary Secretary and Honorary Treasurer under the direction of the Executive Committee.

The principal address of the Fund is Culver House, Beaconsfield Road, Bickley, Kent, BR1 281.

Auditor: Reeves and Neylan, 37 St Margarets Street, Canterbury, Kent, CT1 2TU.

Banks: HSBC, Ridgeland House, 167 Dyke Road, Hove, East Sussex, BN3 1TX.
Girobank plc, Bootle, Merseyside, GIR OAA.

Activities and achievements **1999**

Fund.raising

Annual Appeal

The Fund's main activity continued to be its annual appeal for contributions from both serving and retired civil servants, and employees of the Post Office and BT. Fundraising can take many forms depending on the inventiveness or entrepreneurial abilities of local representatives for raising funds, e.g. HM Customs and Excise raised £600 with a raffle held before and at their Sports Day on 1 August. The traditional circulation of a subscription form is the way in which most money is collected from serving civil servants and Post Office staff. Retired civil servants and BT staff mainly subscribe through pension payroll, and payroll giving respectively.

Badge Appeal

The Fund joined RNLI's special commemorative badge appeal in 1999 to mark the 175th anniversary of the lifeboat service. A big thank-you goes to over 55 volunteers who sold many hundreds of badges which resulted in about £2246 overall. Many volunteers sold badges as part of the annual appeal and there was a very good response from members of the Civil Service Pensioner's Alliance.

Sporting Appeal

The Fund continued to promote its sporting appeal by encouraging sports enthusiasts to participate in a favourite sport and raise money for the CISPOTEL Lifeboat Fund. Money collected this way is shown as received in the main appeal unless otherwise stated. The I-M Customs and Excise Walking Club raised £362 for their sponsored walk on 30 April, and Customs and Excise staff in Enniskillen raised £20 with a Golf outing. Mr Gerry Carpenter ran again in the Half-Marathon race in Windsor Great Park in September and raised a further £538 for CISPOTEL. We hope that other organisations will plan events.

Naming Ceremony for RNLB Fraser Flyer

It was a glorious day on 15 June when about 40 CISPOTEL guests joined others gathered at Poole Quay for the service of dedication and Naming Ceremony for CISPOTEL's 43rd new lifeboat, RNLB Fraser Flyer. Sir Richard Wilson handed over the

CISPOTEL's 43rd new lifeboat, RNLB Fraser Flyer. Sir Richard Wilson handed over the lifeboat to the Chairman of the RNLI on behalf of CISPOTEL and Lady Caroline Wilson named the boat Fraser Flyer; a name chosen to acknowledge the work of the Fund's previous Chairman, Sir Angus Fraser, who was present at the ceremony.

Guests were able to board the lifeboat after the ceremony and, while enjoying a trip around the harbour, saw at first hand the technical equipment and arrangements for the safe keeping of those rescued at sea. All who attended the ceremony agreed that the new lifeboat was splendid and were very proud to be associated with the prestigious craft.

RNLB Fraser Flyer joined RNLI's relief fleet in February 1999 and has been in service in the North-east, the Isles of Scilly and, at the time of this report, was serving at Harwich.

CISPOTEL Lifeboat Record

There are currently three CISPOTEL boats in the RNLI active fleet: the Richard Evans at Portrush, the Princess Royal at St Ives and the Windsor Runner at Blyth. The relief fleet includes the Fund's latest boat, Fraser Flyer and St Cybi II. Percy Garron (an inshore inflatable) which had been in service since 1976 joined the Finnish Lifeboat service at the end of last year. During 1999, CISPOTEL lifeboats were launched 56 times, saving 3 lives and giving assistance to a further 59 people.

Three other CISPOTEL lifeboats are in a unique RNLI museum in Kent. The Edward Bridges (at Torbay until 1994), St Cybi (at Holyhead until 1980) and the North Foreland (at Margate until 1978) are all on display in the Lifeboat! Gallery at the Historic Dockyard, Chatham, Kent.

Financial Review

In 1999, the Fund raised its donations to the RNLI by £61,000 from £129,000 to £180,000, an increase due entirely to a legacy of £62,259 from the late Miss O V Bell who was a retired member of the Post Office. The year's other main contributions came from pensioners, whose Pension Payroll giving subscribed £75,000, and the traditional appeal, including the badge appeal, which raised £40,000 - a disappointing decrease of some £8,000, with the balance of £3,000 coming from payroll giving and miscellaneous contributions including one single donation of £1,300.

The cost of raising this £180,000 was some £6,000, or about three per cent. This was mainly the printing and distribution of appeal literature and the CISPOTEL annual report, and was similar to expenditure in 1998.

The RNLI holds all CISPOTEL donations in a restricted fund, where they accrue interest, until there is sufficient to purchase a new lifeboat under the sponsorship terms arranged with the RNLI. In 1999 these accumulating funds earned almost £49,000 in notional interest. As a result, at the end of 1999, CISPOTEL had accumulated £906,000 from all sources and was therefore in a position to hand over £879,750, the

amount the Fund agreed with the RNLI for the sponsorship of a Severn Class lifeboat, the Fraser Flyer. The RNLI allocated the agreed £879,750 from the restricted fund to the RNLI account at the end of January 2000.

The financial statements for the Fund and a summary of contributions are annexed.

Remuneration to charity trustees

No remuneration or other benefits were paid from the charity to a charity trustee.

Revised Constitution

At the Fund's 1999 Annual General Meeting (AGM), the Council agreed to amend the Fund's Constitution to update its objectives to match present circumstances; to determine that the Executive Committee should form the charity's trustees; and to enable the annual accounts to have an independent examination, as allowed by charity law where income is below £250,000, instead of an audit.

The Fund needed to obtain the necessary powers to amend the Constitution as above and so the Council also agreed to Charity Commission advice that a short Scheme should be made. The Scheme was made and sealed on 1 June 1999. Proceedings of the 1999 AGM and copies of the relevant agreements and documents were published in the Fund's 1998 Annual Report. A copy of the sealed Scheme and agreed revised Constitution are annexed.

Future Plans and Events

In view of the decrease in the amount being subscribed through our annual appeal, the Trustees are concerned that the appeal may not be reaching all its potential supporters. We therefore plan to create an Internet website and establish e-mail links to facilitate the operation of the annual appeal and make the Fund's activities available to a wider audience.

The Flora London Marathon takes place in April 2000, and CISPOTEL has two runners taking part in the race and raising money for the Fund. Both runners were successful in securing a guaranteed place through the RNLI and the "Golden Bond Scheme" which means that each runner needs to raise at least £1,000 in sponsorship. Lynda Hurst works for the Defence Housing Association, an Agency of the Ministry of Defence, and has run a London Marathon before. Nigel Hanson works for the Home Office and is with the immigration service at Stansted airport.

Relationship with Other Charities

Since its foundation in 1866, the Civil Service, Post Office and British Telecommunications Lifeboat Fund has been and still is the biggest single supporter of the Royal National Lifeboat Institution (RNLI). The RNLI is a registered charity that exists to save lives at sea by providing, on call, the 24-hour service necessary to cover search and rescue to 50 miles out from the coast of the United Kingdom and the

Republic of Ireland. The RNLI depends entirely on voluntary contributions and legacies for its income, and the lifeboat-men and women are all volunteers as well.

The RNLI pays for all substantial expenditure by the Fund out of restricted funds, held as explained above, subject to the approval of the Fund's Executive Committee. The RNLI provides the Fund with a Statement of Account at the end of the Fund's financial year.

CISPOTEL's Chairman, Dame Valerie Strachan, is a member of the RNLI's Committee of Management and Executive Committee.

Valerie Strachan
Chairman
on behalf of the Trustees

15 February 2000

Howto contact us

Honorary Secretary : Mrs LJones
Culver House, Beaconsfield Road
Bickley, Kent, BR1 2BL
Tel: 020 8466 150
Fax: 020 8313 0167
E-mail: cispotel@bigfoot.com

Honorary Treasurer: MrT P Grant
1 Cornwall Road
Cheam, Surrey, SM2 6DR
Tel: 020 7798 7771 (office) or 020 8642 7106 (home)

Website: www.cispotel.org.uk

MEMBERS OF THE COUNCIL (excluding the Officers):

The Council of the Fund comprises representatives from Departments of the Civil Service, the Post Office and British Telecommunications plc, and from other organisations, who act on a voluntary basis.

Mrs J Dacosta, Ministry of Agriculture, Fisheries and Food
Mr M Davis, Cabinet Office
M Dornlan, Central Office of Information
N. Kelleher, Crown Estate Office
P. Walls, HM Customs and Excise
D. J. Screeche-Powell, Ministry of Defence
Miss K. Rowe, Department for Education and Employment
P. D'Costa, DETR
Mrs L Clemitson, Foreign and Commonwealth Office
Mrs J Brown, Government Communications Headquarters
Mr V Rodriguez, Department of Health
Mrs C. Ringshaw-Dowle, Home Office
Mrs M Pieroni, House of Lords
Mrs A. Roy, Board of Inland Revenue
Mrs C. Airey, Intervention Board
Mrs A. McDermot, HM Land Registry
R. Flanigan, Lord Chancellor's Department
D. Kennedy, National Audit Office
B Toward, National Investment and Loans Office
Mrs WiliaJ:nson, Northern Ireland Office
Mrs D Can1eron, Office for National Statistics
Ms S. Warne, Overseas Development Administration
S. J. Hurrell, Parliamentary Commissioner's Office
Ms C Wardle, Post Office
Mrs S Bundock, Public Record Office
Mrs J Brett, Department of Social Security
Ms H. Donelly, Treasury Solicitor's Department
J. Macdonald, Scottish Court Service
Mrs C. Wilkinson, Department of the Environment, Northern Ireland
Mrs A. O'Neil, Northern Ireland Social Security Agency

ANNUAL GENERAL MEETING 21 MARCH 2000

The Annual General Meeting was held on Tuesday 21 March at 2.30 pm in the Board Room of the Crown Estate Office, 16 Carlton House Terrace, London, SW1. The Guest speaker was Mr Stephen Baker, Fundraising Development Manager, RNLI.

Chairman's opening remarks

WELCOMES

The Chairman greeted and thanked everyone for attending. A warm welcome was extended to Mr Stephen Baker, the guest speaker from RNLI, who was supported by Mrs Jennifer Bush, RNLI.

APOLOGIES

Apologies had been received from Mrs Jayne Brett, DSS; Clare Wardle, The Post Office; Mr Alan Bradshaw, CSPA.

NAMING CEREMONY FOR FRASER FLYER, 15 JUNE 1999

The Chairman reported to the Council that on a glorious June day about 40 CISPOTEL guests joined others at Poole Quay for the service of dedication and Naming Ceremony for RNLB Fraser Flyer. Sir Richard and Lady Wilson performed the ceremonial aspects, and Lady Wilson was very pleased to receive the cork from the champagne bottle. Guests were then invited to board the new lifeboat and enjoy a trip around the harbour. CISPOTEL guests were impressed with the new vessel and proud to be associated with such a prestigious craft.

The Chairman was very pleased to announce that it had been possible to meet the target of completing payment for Fraser Flyer at the end of 1999 which was a great achievement. The Council was invited to consider future options for funding and to take note of the address by Stephen Baker.

PENSION PAYROLL GIVING SCHEME

The Chairman reinforced CISPOTEL's policy to actively encourage regular contributions through payroll and pension payroll giving which had been given a Government boost with a ten per cent addition to all payments from 2000 to 2003. Departments would be approached to see how best payroll giving could be encouraged.

GETTING BRITAIN GIVING

The Chancellor of the Exchequer had announced, in his pre-budget speech, a package of measures designed to boost charity giving and proposals were to be included in the Finance Bill (see Honorary secretary's Report below).

LEGACIES

The Fund had benefited from a legacy of over £62,000 in the past year from the late Miss Olive Bell. The Chairman expressed thanks for this substantial contribution and recognised the significance of bequests. It was hoped that more supporters could be encouraged to consider a bequest in favour of the Fund when preparing or amending a will. CISPOTEL would consider how best to refer to this way of giving in future campaign material.

Treasurer's Report

The annual accounts for 1999 were circulated and considered. The Honorary Treasurer advised that the target of £879,750 for final payment for RNLB Fraser Flyer had been well met in 1999. This had been largely made possible because of the generous bequest of £62,259 from the late Miss Olive Bell who had had associations with The Post Office. Civil Service Pensioners had contributed a generous £75,000, but the traditional appeal to serving staff had shown a downturn of some £8,000 to about £40,000.

Notional interest on money held on account at the RNLI amounted to £48,728 and the Hon. Treasurer explained that now payment had been transferred to the RNLI for Fraser Flyer, notional interest in the year 2000 would be commensurately reduced.

Expenditure for fundraising and publicity in 1999 was £5,313 broadly the same as for 1998.

The balance accrued and held by the RNLI at 31 December amounted to £906,610 and with the transfer of £879,750 for payment of Fraser Flyer in January 2000, £26,860 would be available for the next lifeboat which was a good start to the 44th lifeboat campaign.

The financial statements for the Fund and summary of contributions are annexed.

Sir Angus Fraser (after whom RNLB Fraser Flyer had been named to recognize his achievements as previous CISPOTEL Chairman) said that he was now pleased that he had been persuaded to give his name to the new lifeboat and how very glad he was that CISPOTEL had made good the promise to Fund this boat by the end of 1999. All present agreed that the splendid new boat was a fitting tribute to the work of Sir Angus Fraser while CISPOTEL Chairman.

Denis Screeche-Powell said how pleased he was to report a significant upturn in the results of the appeal in the Ministry of Defence that had been broadened last year to include the Embassies.

Mr Screeche-Powell gave notification of one other bequest in respect of the late Miss Edale Wilkinson and full details would be notified when available but it was hoped that the legacy would be in the region of £75,000. The CISPOTEL Council expressed grateful thanks for the bequest.

TRUSTEES REPORT

The Council approved the report of the Trustees which appears at the front of this report.

Secretary's report

NEWS OF CISPOTEL LIFEBOATS

The Honorary Secretary reminded the Council of the lifeboats in RNLI's active fleet (details are given in the trustees report). The CISPOTEL boats were called out 56 times in 1999, saving 3 lives and assisting a further 59 people. During the long association with RNLI, the CISPOTEL boats have been launched over 6,000 times saving over 4,400 lives.

"JAIL BREAK FROM HULL PRISON"

Arthur Whurr, a prison officer at HM Prison Hull, made a daring "break" from the prison in December 1999. He was resplendent in traditional convict attire and "escaped" to Rotterdam only to be "arrested" and turned back. The Hon.Sec. assured the Council that this spectacular escapade was supported by the Prison management. Mr Whurr had been sponsored by Prison staff and the Hon.Sec. warmly thanked Mr Whurr for raising £170 for the Fund.

RNLI 175th ANNIVERSARY BADGE APPEAL

The Hon.Sec. reported their had been a good response to this special pin badge appeal. Overall, about £2,240 had been raised by the sale of the commemorative badge with roughly £84 7 extra money and the balance being raised as part of Department's main appeal. There had been good responses from the MOD and the Home Office, and retired Civil Servants raised £309 through the Civil Service Pensioners' Alliance. Thanks were expressed to sellers and purchasers.

2000 ANNUAL APPEAL

The Honorary Secretary said that the appeal literature would be in a similar format to the new design introduced in 1998 with the exception that collection sheets would assume a new significance (see Getting Britain Giving below).

She went on to say that a reference would be made about how a legacy can help the Fund, and promotion of payroll giving now that Government was to give a 10% boost to donations until 2003 (see below). She also reminded the Council about guaranteed places for the London Marathon and advised that two runners had pledged support for the Fund with their races; one from MOD - Lynda Hurst (who reluctantly had to withdraw before the race) and one from Stansted Airport Immigration Services - Nigel Hanson (who did complete the race and raised over £1,000).

WEBSITE

A working party had been set up to decide how best to present a website and to whom; suggestions from colleagues were invited.

"Getting Britain Giving"

The following report outlines the proposals and tax breaks set out by the Chancellor of the Exchequer and were subject to Parliamentary approval which was subsequently given:

1. Payroll Giving - the overall ceiling of £1,200 per year that a person could give under the Payroll Giving scheme was to be abolished.

2. 10% supplement from Government: a 10% supplement on all donations in approved payroll giving schemes for 3 years from 6 April 2000 was to be made.

The charity would receive the supplement with the donations forwarded by the Agent (charities trust, south west charitable giving etc.) and the Agent would claim this back from the Inland Revenue. Retired civil servants who gave through the pension payroll giving scheme would have their donations supplemented by the 10% proposed.

Rules governing the transfer of donations from the agent to the charity are to be tightened. It is expected that money should be paid to charity no later than 60 days from the agent receiving it from the employer.

3. Gift Aid: there were several changes proposed to the Gift Aid Scheme. This scheme provides for tax relief for single cash gifts made to UK charities by UK residents and each gift had to be a minimum of £250. From April 2000 there would no longer be separate tax relief for payments made under a Deed of Covenant - in future all tax relief for such payments would be made under the new Gift Aid Scheme.

From 6 April 2000 the £250 minimum limit was to be abolished. This meant that anyone who paid tax and gave a cash donation to charity could ask for this donation to be under the Gift Aid scheme. The charity then claimed the tax relief having received a declaration from the donor.

CISPOTEL could seek to reclaim the tax by asking contributors to the main appeal to make their donation under the gift Aid scheme, and this could be achieved by using the subscription list as a vehicle for a donor to declare their intention. As about 12,000 subscription lists are circulated, there are enormous administrative concerns for us as there should be an audit trail to assure the Inland Revenue that tax has been claimed correctly.

As a charity we would need to investigate how best CISPOTEL could maximise the opportunity to claim tax but must make any system manageable within the limited resources for administratioTL

Election of Officers

Dame Valerie Strachan was re-elected Chairman; Sir John Bourn was re-elected Deputy Chairman; and the Honorary Secretary and Honorary Treasurer were re-elected into office for a further year.

Confirmation of Executive Committee

Mrs Ringshaw-Dowle, Home Office; Mrs J Brett, DSS; and Mrs C Wardle, The Post Office; and Messrs. Henn, Screeche-Powell, MOD; Walls, HM Customs and Excise; Flanigan, Lord Chancellor's Department; and Bradshaw, representing Civil Service pensioners, were all re-elected to the Executive Committee.

The Chairman warmly thanked the Committee for their service over the past year, and expressed particular thanks to the DETR for permitting the retention of the services of Lynda Jones, Hon. Secretary, for a further two years.

Deputy Chairman's address

The Deputy Chairman endorsed the comments of colleagues by congratulating everyone involved with raising the considerable sum of £879,750 for RNLB Fraser Flyer. He said that all who had helped raise the sum should take pride in this magnificent achievement especially as so many other charities were vying for attention and devolving responsibilities throughout the supporting organisations had made finding and keeping supporters a real challenge.

He went on to say that charity giving had changed in recent years. The Civil Service, in particular, was changing from a culture of join and stay until retirement to one where staff dip in and out of the service. This brought new pressures and challenges to those fundraising for CISPOTEL because traditional loyalty to the Fund was being eroded. But he noted that the Chancellor of the Exchequer was announcing tax breaks which CISPOTEL should seek to maximise, and we referred to the two generous bequests and said we should tell colleagues how a legacy could help the Fund.

The Deputy Chairman concluded by saying that we should find new methods to fundraise in a changing world, and find ways to bring other support by identifying those close enough to be brigaded but perhaps not Civil Servants - for example contractors or subcontractors to main Departments.

He wished everyone success for the future and urged fundraisers to continue to be inventive and imaginative.

Guest Speaker

Mr Stephen Baker, Fundraising Development Manager

Mr Baker made a presentation to the Council about CISPOTEL and the RNLI working in partnership. He explained that RNLI had been re-examining its role and future and as a result of extensive consultation with interested parties had established a Vision and Values statement. The RNLI developed this to form a set of Actions to improve lifeboat cover and was pursuing innovative ways of extending their role. He said that the RNLI were also driven by technological change and were designing and developing a new slipway launched lifeboat.

Mr Baker informed the Council that the Vision and Values statement and Actions for the future could not be possible without the support of the donors. He went on to say that CISPOTEL was their oldest, most loyal and most valued donor. He recognised that the world will change and reliance on existing methods of fundraising was shortsighted; audiences were becoming much more discerning and we must strive to stay relevant to supporters.

He identified two main areas of potential concern for CISPOTEL; 1) Lifeboats were increasing in cost and so it took longer for CISPOTEL to provide new boats which resulted in fewer lifeboats in the fleet at any one time, and 2) signs of declining income or dependence on vulnerable sources of income. The RNLI was committed to share fundraising experiences and to provide a detailed review of current fundraising to identify areas of risk and potential. RNLI would present a review to the CISPOTEL trustees.

Mr Baker concluded by thanking CISPOTEL for all it did for the RNLI.

A discussion followed taking up points in the presentation ranging on the need for the new design of lifeboat and its cost, technical and statistical enquiries. The Chairman accepted the offer of the review by the RNLI and agreed that the Fund's aim was to have more boats in the CISPOTEL fleet.

Close of Annual General Meeting

The Chairman drew the AGM to a close by thanking Stephen Baker for an excellent presentation. She thanked the Executive Committee for their work over the past year, and extended thanks to everyone for all their support throughout the year. She also extended heartfelt thanks to everyone, both serving and retired, for their generous contributions which enabled the Fund to continue to support the work of the RNLI.

Independent examiners report of the trustees of Civil Service, Post Office and British Telecommunications Lifeboat Fund

We have examined, without carrying out an audit, the accounts for the year ended 31 December 1999 set out on pages 2 to 5.

Respective responsibilities of trustees and independent examiner

As described on page 4, the trustees are responsible for the preparation of the accounts, and they have elected under section 42 Charities Act 1993 (the Act) that the accounts be subject to independent examination. It is our responsibility to examine the accounts and, based on our examination, to report our opinion, as set out below, to the trustees.

Basis of opinion

We conducted our examination under section 43 and in accordance with the directions of the Charity Commissioners under section 43 (7) of the act.

The examination was not an audit conducted in accordance with Accounting Standards. Accordingly, we do not express an audit opinion on the accounts. Therefore our examination does not provide any assurance that the accounting records and the accounts are free from material misstatement.

Opinion

In our opinion nothing has come to our attention which gives us reasonable cause to believe that in any material respect:-

- a accounting records have not been kept in respect of Civil Service, Post Office and British Telecommunications Lifeboat Fund in accordance with section 42 of the 1993 Act; or
 - ii the accounts do not accord with those records; or
 - iii in the case of an examination of accounts a statement of which has been prepared under section 41(1) of the Act, the statement of accounts does not comply with any of the requirements specified in paragraph 1 of Part III of Schedule 1 to these Regulations.
- b no matter has come to our attention in connection with the examination which, in our opinion attention should be drawn in our report, in order to enable a proper understanding of the

Chartered **tants**
Canterbury
2 March 2000

Civil Service, Post Office and
British Telecommunications Lifeboat Fund

Statement of financial activities
for the year ended 31 December 1999

	Note	Unrestricted fund 1999 £	Unrestricted fund 1998 £
Income and expenditure			
Incoming resources			
Subscriptions	3	184,020	131,837
CISTOPEL expenses incurred direct by the RNLI		2,675	2,905
Investment income		18	165
Total incoming resources		186,713	134,907
Resources expended			
Direct charitable expenditure	4	180,259	129,536
Fundraising and publicity	5	5,313	5,408
Management and administration of the charity	6	728	592
Total resources expended		186,300	135,536
Net incoming/(outgoing) resources for the year		413	(629)
Balances brought forward at 31 December 1998		500	1,129
Balances carried forward at 31 December 1999		913	500

The above statement of financial activities includes all recognised gains and losses.

The notes on pages 4 to 5 form part of these financial statements.

Civil Service, Post Office and
British Telecommunications Lifeboat Fund

Balance sheet
at 31 December 1999

	Note	Unrestricted funds 1999 £	Unrestricted funds 1998 £
Current assets			
Cash at bank and in hand	7	966	500
Current liabilities			
Creditors	8	(53)	
Net current assets		· 913	500
Funds			
Unrestricted		913	500

The notes on pages 4 to 5 form part of these financial statements.

Approved by the trustees on 15 February 2000 and signed on their behalf.

TPGrant
Honorary Treasurer

Dame Valerie Strachan
Chairman

Additional note

The RNLI hold the money collected by CISPOTEL and passed to the RNLI in restricted funds accruing interest until there is sufficient to buy a lifeboat. At 31 December 1999, the position of these accrued funds was as follows:

	1999 £	1998 £
Balances held in RNLI Restricted Funds for CISPOTEL at 1 January 1999	680,298	506,305
CISPOTEL donations passed to RNLI in 1999	180,259	129,536
Notional interest received in 1999 on Restricted Fund balances held by RNL!	48,728	47,362
Less: CISPOTEL expenses paid direct by RNLI	(2,675)	(2,905)
Balance held in RNLI Restricted Funds for CISPOTEL at 31 December 1999	906,610	680,298

Civil Service, Post Office and
British Telecommunications Lifeboat Fund

Notes to the financial statements
for the year ended 31 December 1999

Responsibilities of the trustees for the preparation of financial statements

The trustees are responsible for preparing annual financial statements, for maintaining proper accounting records, for safeguarding the assets of the charity and for taking reasonable steps to prevent and detect fraud and other irregularities.

2 Accounting policies

(a) Basis of accounting

The financial statements have been prepared in accordance with Accounting Standards applicable to the United Kingdom including the Statement of Recommended Practice No 2 'Accounting by Charities' issued in 1995 under the auspices of the Accounting Standards Board.

(b) Donations received;

Income is accounted for when received.

(c) Other resources

The financial statements do not reflect non-cash resources, including the time of volunteers, donated to the charity.

3 Subscriptions

	1999	1998
	£	£
Subscriptions received gross of cost of distributing payroll and pension-giving costs	110,498	121,987
Donations received direct by RNLI	73,522	9,850
	184,020	131,837

4 Direct charitable expenditure

	1999	1998
	£	£
Payments made to RNLI	106,737	119,686
Legacies made direct to RNLI	62,259	
Payments made direct to RNLI	11,263	9,850
	180,259	129,536

Civil Service, Post Office and
British Telecommunications Lifeboat Fund

Notes to the financial statements
for the year ended 31 December 1999

5 Fundraising and publicity

	1999	1998
	£	£
Cost of distributing payroll and pension-giving donations	2,885	2,939
Cost of distributing appeal leaflets	323	192
Printing etc by RNLI	2,105	<i>2,271</i>
	5,313	5,408

6 Management and administration of the Charity

	1999	1998
	£	£
Miscellaneous	481	251
Printing and distribution of annual report	247	341
	728	592

7 Cash at bank and in hand

	1999	1998
	£	£
Bank accounts	920	416
Petty cash	46	84
	966	500

8 Creditors

	1999	1998
	£	£
Amounts falling due within one year	53	

9 **Trustees' expenses**

During the year, one trustee was reimbursed £137 for sundry petty cash items.

SUMMARY OF CONTRIBUTIONS TO THE FUND
Recorded during the year ended 31st December 1999

	£
Agriculture, Fisheries and Food, Ministry of	1,240.00
Customs and Excise, HM	3,888.08
Defence, Ministry of	3,851.70
DETR	533.90
Education and Employment, Department for	50.60
GCHQ	809.30
Health, Department of	6.20
Home Office	1,327.37
House of Lords	35.00
Inland Revenue	5,189.94
Intervention Board	282.00
Land Registry, HM	474.46
Lord Chancellor's Department	356.00
National Audit Office	538.00
National Savings Department	100.00
Office for National Statistics	198.84
Ordnance Survey	132.90
Public Record Office	101.53
Social Security, Department of	5,380.72
Treasury Solicitor's Department	110.00
 NORTHERNIRELAND	
Agriculture for Northern Ireland, Department of ...	884.98
DETI	55.67
Education for Northern Ireland, Department of	308.96
Environment, NI , Department of the	2,140.00
Finance and Personnel (NI), Department of.....	604.83
NI Office	185.74
NI Social Security Agency	294.51
 PAYROLL GIVING (including *£9679.87 from BT)	 11,231.15
 PENSIONERS' PAYROLL GIVING	 74,912.77
 OTHERS	 2,262.20
 LEGACY (in memory of the late Miss Olive Bell)62,259.00

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